**Whale Tail Grant Final Report**

**Grantee Organization Name**

**Grant Number**

**Introduction**

A brief recap of the project that was funded by the grant. (This could be a summary of the project description in your grant agreement.)

**Participants/Audience**

A description of program participants or audience. If you have multiple types of engagements/experiences in your project with different participants, be sure to break down participation by project element if appropriate. Be as specific as possible, including the following:

* How many people did you engage through this grant?
* What type of outreach did you do, and where? How did people learn about your program?
* What were your participant demographics, as applicable, for example race/ethnicity, age or grade level, English/non-English speakers, income level or other income indicators such as percent of students eligible for free and reduced lunch program, LGBTQ2S+ status, disability status, and/or other descriptors and identities. Please include numbers or percentages whenever possible.
* If working with schools, include the school name(s) and city and how many students you engaged from each school.
* If project participants are not reached through schools, what city or neighborhood(s) are they from? Please include numbers or percentages whenever possible.

**Program Implementation**

A description of what happened.

* List your original project goals and objectives (see project description). Provide a summary of what was accomplished relative to the project goals and objectives. If any goals or objectives changed during the course of your project, describe that here.
* Include any other details you think are helpful to understanding what happened during your project.
* If applicable, describe any unanticipated factors that impeded or contributed to the success of your program. How were they handled? In hindsight, would you have done anything differently?
* If this program will continue past the grant period, do you plan to make changes in the future?
* How and with whom did you share the outcome of your program, as applicable?

**Funding Recognition**

How and where did you recognize the Whale Tail Grants Program as a funder of your project? Include screenshots and copies of relevant materials.

**Tracking and Assessing Impact**

How and what do you know about your project’s impact?

* In what way(s) did you collect or capture data about your project’s impact? How did you evaluate your success?
* What do your results tell you about your impact? How might it shape your future work?
* Include relevant data, which, depending on your project, might include participant quotes, interview notes, survey results, sample student products, pounds of trash collected, or other types of data you collected to measure impact.
* As applicable, include samples of the tools you used to track and measure your impact, such as surveys, pre/post tests, or data sheets.

**Any media coverage of your project**

Include pdfs of articles, links to websites, or other evidence of coverage if applicable.

**Copies of all products created as part of this grant**

Such as translations, outreach pieces, curricula, how-to manuals, as applicable.

**Photographs illustrating your project**

* Submit jpgs or pngs as separate files rather than (or in addition to) embedded in a document. These can be sent as email attachments or as a link to a cloud folder. Make sure the folder is accessible if using a cloud link.
* Note whether the Coastal Commission has permission to use and share your photos to publicize the results of the Whale Tail® grants program. If permission is granted, photos may be used on webpages, in presentations or reports, or on social media, with credit to your organization.